WISCONSIN MANUFACTURED HOME **CERTIFICATE OF TITLE APPLICATION**

http://www.commerce.state.wi.us/SB/SB-DivForms.html#manfhome *DO NOT WRITE ABOVE THIS LINE*

Refer to Section D. **

Section A – Owner Information	PLEASE PRI	NT CLEARLY	. OWN	ER INFORM	IATION WILL B	E PRINTED ON T	HE TITLE.	
Buyer/Owner Legal Name – Last	First	Middle Initial Middle Initial		(Area Code) Phone Number (Area Code) Phone Number		Is the home placed on land owned by the owner of the home? (Check one) YESNO		
Co-Owner (if any) – Last Name	First							
Mailing Address		City			State	Zip Coc	le	
Section B – Manufactured Home I Manufactured Home (Serial) Identification		Manufacturer/	Trade Name	Body V	Vidth X Body Length [w/hi	itch] HUD Numbers		
Manufactured Home located in County OF:	Address for location of manufactured home			Manufactured Home Community Name And State License Number				
Section C – Loan Information If no List all SECURED secured party check None	D PARTY NAME(S) (lier	nholders) S	treet Addres	s, City, State, Zip C	Code	(Area Code) Phone N	umber	
Section D – Fees – See Section	D on back of form	for instructions		[f the following must be	attached.	
Title Original Transfer Heir (Check one) Fee \$23.00				Certificate or Statem Previous Dept of Co		ommerce Title		
OR) Title Replacement Fee \$8.00		\$	\$		Previous Dept. of T	ransportation Title Bill of Sale-SBD-10688	sportation Title	
(OR) Surviving Spouse Title Fee \$15.50			\$		Indemnity Form – Supporting Documents-SBD-10688 Landlord Lien – Abandoned-SBD-10702 Repossession-SBD-10699		BD-10688	
(OR) Surviving Domestic Partner under ch 770 Title Fee \$15.50			\$					
Loan Filing Fee (Lien) \$4.00 (pay fee	for each new loan in s		5		Court Order Plus Applicable Forn	18		
Requests for Fast Service Fee \$15.00 (Per Application) No Fee for Salvage Flood Damage Junked (Check One)			5		Trustee Form- SBD	10700		
			\$		Form- SBD-10693	ng Spouse, Domestic Part	pouse, Domestic Partner or Heir	
		,	,		(Used when hor	me and property are less t	han \$50.000)	
ENTER FEE TOTAL		\$)					
Section E – Seller's or Licensed De (Completed o	ealer's Statement of S nly if purchased thro		th	ne purchaser(s) n		rade the home described on I certify that all liens shown		
SALESPERSON or DEALER Name Dealer License Number				Date Dealer License Expires		(Area Co	(Area Code) Phone Number	
Wisconsin Dealer Signature also serves as ev	idence of application for title	e and payment of fees.		V				
(Print Name of Salesperson or Dealer's Authorized Agent)				X (Signature of Salesperson or Deal		Dealer's Authorized Agent)	(Date)	
WISCONSIN DEPARTMENT OF REVENUE	SELLER'S PERMIT NUME	SEK:						
Section F - CERTIFICATION a separate completed Consent to P makes a false statement in an appli be titled.	urchase form must be	e included with thi	is applicati	on. s In accorda	nce with Wis. Stat. s. 1	01.9204 (2) Any person	who knowingly	
X (Orang Simulan Josef in Society			<u>X</u>	(6.5	Signature)		\	
(Owner Signature shown in Sectio	ш Ај	(Date)	Mail the or		ion (not a copy) and check t	(Date TO: For overnight de	, ,	
 Enclose your original title if no Sign the application? Make a copy of all documents 	nclose a signed check made out to "Dept. of Commerce"? Inclose your original title if needed? ign the application?		Wisconsi Division P.O. Boy Madison,	n Department o of Safety & B	f Commerce uildings	For overnight delivery, use carrier with overnight service and send to: Safety and Buildings Division Manufactured Home Unit 201 W Washington Ave Madison, WI 53703 **Fast Service Fees Apply.		

How to Complete This Application

If you have questions, contact the Safety and Buildings Division Manufactured Home Unit, 608-264-9596; TTY 608-264-8777, manf-homes@commerce.state.wi.us.

To get a title for a manufactured home, you must complete Sections A through F as they apply.

Include the <u>original</u> Certificate of Title of Manufactured Home (not a copy) for a used manufactured home.

(OR) Include the original Manufacturer's Certificate of Origin for a new Manufactured Home.

To replace a lost or damaged manufactured home title, complete Sections A - F as they apply. Note - The replacement manufactured home title voids all previous certificates.

A. Owner Information - Owners name entered will be the name appearing on the new title. ""And" means all owners must sign to transfer ownership. "Or" means only one owner must sign. For additional names, attach a separate sheet of paper.

B. Manufactured Home Information – Enter all information about the manufactured home.

C. Loan Information – If you borrowed money for this home, contact the lender for the correct information. Please show complete mailing address. Loan filing fee is \$4 for each **new** loan.

D. Fees -

Title (Transfer, Original and Heir) Fee = \$23.00

Wisconsin Title Transfer – This Wisconsin titled manufactured home is being transferred to another owner or a name is being added or deleted from the existing title. Adding or deleting a spouse's name from the title is considered a transfer of ownership. If there is a secured party on the title document accompanying this application, an <u>original</u> lien release is required.

Original Wisconsin Title – The manufactured home to be registered has never been titled or was last titled in another state or country. Submit the Manufacturer's Certificate of Origin (if new home) or original Certificate of Title (if used home).

Heir Transfer

If you are an heir to a Wisconsin titled manufactured home, you need to remove the name of the deceased person as the registered owner on the title. A transfer to surviving spouse form must be included with this application.

Title Replacement Fee = \$8.00

The manufactured home was previously titled in your name and it has been lost, stolen, or mutilated. Title was originally in your name.

Surviving Spouse Transfer Fee = \$15.50

If you are a surviving spouse to the owner of a Wisconsin titled manufactured home, you need to remove the name of the deceased spouse as the registered owner on the title. A transfer to surviving spouse form must be included with this application.

Surviving Domestic Partner under ch 770 Transfer Fee = \$15.50

If you are a surviving spouse to the owner of a Wisconsin titled manufactured home, you need to remove the name of the deceased domestic partner as the registered owner on the title. A transfer to surviving domestic partner form must be included with this application.

Loan Filing (Lien) Fee = \$4.00 (Per Loan)

If you borrowed money for this home, contact the lender for the correct information. Please show complete mailing address.

Request For Fast Service Fee = \$15.00 (Per Application)

To request immediate processing of your title, attach \$15.00 fee per application. This applies to all title applications that are sent to our office, including walk-in customers and applications sent overnight.

Salvage or Flood Damage Title = NO FEE

A Wisconsin salvage title is for a manufactured home that does not meet the definition of "junk" and is damaged by collision, flood damage or other occurrence to the extent that the estimated or actual cost, whichever is greater or repairing the manufactured home exceeds 70% of its fair market value. "Junked" means dismantled for parts or scrapped. It is also for a manufactured home which was last titled in another state as a salvage home. Write "Junked" or "Salvaged" on title and mail to our office.

E. Licensed Dealer's Statement of Sale and Warranty – If the sale is a "Courtesy Delivery" or a "Consigned Manufactured Home", write this in the Dealer Number space.

- Sales Tax - The Dealer signature also serves as evidence that the appropriate sales taxes have been collected and forwarded to the Department of Revenue. *Note: The amount subject to sales tax for <u>new</u> homes is 65% of the full purchase price of home described in section B. <u>No</u> sales tax is owed for <u>used homes</u>.*

Wisconsin Dept. of Revenue Seller's Permit Number: Dealers that sell new homes are required to have a seller's permit number issue through the Dept. of Revenue. Those dealers that sell only used homes need not have the permit no. Enter "sell only used homes" in this line.
Out of state dealers must contact the Manufactured Home Unit for additional instructions.

F. Owners Signature(s) – All owner(s) shown in Section A must sign. If an owner is under 18, a separate completed Consent of Purchase form must be included with this application.